



European Plant Science Organisation

<https://epsoweb.org>

Publications Officer Job opening

EPSO, the European Plant Science Organisation, has built a strong reputation for work in plant research and science policy at European and national levels. With currently 67 members representing around 200 plant research institutions, departments or universities in Europe, our work supports all areas of plant science.

EPSO is **seeking a highly motivated and dynamic Publications Officer to support its team as a permanent member of staff** at the Brussels office.

Opportunities: As member of the EPSO team you will use different sources of information and your own inspiration to update and manage the EPSO website and social media, write our research programme briefings, our newsletter, articles for our website and for our members. You will coordinate the international Fascination of Plants Day and the EPSO Outreach Working Group. The EPSO team consists of three staff members of different cultural backgrounds and with different expertise.

Tasks:

- Update and manage the EPSO website and social media – X /Twitter, LinkedIn, Facebook (FB)
- Research various programmes that offer funding opportunities for plant scientists across Europe and write briefings on these tailored to plant scientists
- Take video interviews and support with videos and social media the communication actions in European research projects
- Actively research information, coordinate submissions, write and edit articles and publish the EPSO e-newsletter twice a year
- Coordinate the work for the biennial international Fascination of Plants Day (<https://plantday18may.org/>) and support the public relations work for this – X, Instagram, FB
- Write articles about EPSO for our members and support articles for other outside publications
- Monitor science policy publications and calls from the European Commission

Requirements:

- Excellent science writing skills, preferably in English, with a proven ability to write in a clear, understandable, and interesting way
- Excellent general written and verbal communication skills in English
- Degree (BSc, MSc, or PhD) in biological or agricultural science
- Strong computational skills, interest in learning how to use new tools
- Good organisational skills, a clear analytical mind, an ability to manage projects within deadlines, and an ability to work independently as well as in a team

A plus would be:

- Experience in a similar position
- Experience with graphics (such as Adobe Photoshop, Premiere Pro, InDesign) and / or a website Content Management System (WordPress)
- Knowledge of the European institutions and research funding instruments
- Taking video interviews and compiling these in short videos for YouTube

Applications: Please send your application as ONE file (pdf or word) consisting of your motivation letter in English and including your gross annual salary expectation and your CV by 27 June 2024 to: jobs@epsomail.org with reference 'EPSO-Job-Publications Officer'. Interviews will be held in Brussels on 1-3 July. Preferred starting date for the Publications Officer is between 19 August and 1 September 2024. Information from this application may be processed by the employer under the GDPR. By applying for the job, you give your consent for the data supplied in this application to be used for the recruitment and selection procedure for the advertised job.

Work permit required for non-EU citizens. Only relevant applications will be answered.